

## **Second Wind Running Club Board Meeting Minutes**

### **December 6, 2009**

MEMBERS PRESENT: Joe Bails, Kelly Bails, Bill Dey, Melony Barrett, Jeff Kohmstedt, Nancy McCarty, Mike Halpin, Ben Newell (2010 incoming member), Kim Nystrom (Allerton recap)

MEMBERS ABSENT: Andrew Signor, Brian Kuhn, Marla Dewhirst, Tracy Thomas

1. Meeting began at 6:05 p.m.
2. OCT. MINUTES APPROVED
3. ALLERTON Recap (Kim Nystrom)
  - The race went well with good volunteers and leads, and had good race day weather. The course did have to be altered due to flooding.
  - There were 462 finishers of the race.
  - The lead runners got off course, and definitely would have won. Need better and more signage at the start, finish, registration and along the course.
  - We ran out of shirts for the volunteers and runners (anybody that registered after Oct.3 was not supposed to get a shirt), but Jan Seeley managed this as best as possible.
  - We used 30 cases of bottled water, with 30 cases unused (and sitting in Body n' Sole's warehouse).
  - There is/was a disconnect between the sponsorship, expenses and overall budget; and this caused some issues with the sponsors for this year. The communication with sponsors didn't start early enough and this ruffled some feathers. There were even sponsors on the shirts that weren't really sponsors for 2009 (they were in 2008). Thank you letters were sent out to all sponsors.
  - Kim said she is happy to help next year but says that we need some new blood to direct the race. Not sure what the status of the current race director is (Jeff Kelly.), and identifying someone early would be beneficial in the process and control.
4. MEMBERSHIP
  - Kim N. discussed an open source database that is targeted at non-profits with the following points:
    - i. Concern with IT knowledge of the user(s)
    - ii. Looking for a service that manages upgrades and data
    - iii. Requires customization

- We should know more very soon, but all of the others she has looked at are very expensive. We did use Signmeup.com to make it easier this year. We will use Signmeup.com again for 2010.
  - Jeff Kohmstedt updated us on the new membership form and took questions/comments/changes
5. MARATHON & ½ MARATHON TRAINING – There are lots of repeaters from last spring's program. As of today, there are 35 signed up for the ½ marathon and 33 for the marathon training. Requests have been sent out for pacers and have nine for the marathon and seven for the ½ marathon. The kick-off is at Body n' Sole on January 7 and the shirts will be ordered after this event. The coordinators decided to have one speaker a month on Thursdays (dates TBD). The wrap-up party is on Tuesday, May 11 at the Alice Campbell Alumni Center on campus. They are still working on the locations of the runs, but all will be in Savoy, C-U and Mahomet. Nancy does have flyers to get out to the public for awareness and continued registration.
6. RACES
- Run for the Library 5K (recap) – need to coordinate early to avoid any insurance issues (i.e. strollers and/or pets at the finish line).
  - Safety Run on 4/11/10 – approved by board
  - Daily Bread Soup Kitchen 5K (new) on 4/17/10 – not approved by board but will provide guidance
  - Tanger Outlet 5K on 7/11/10 – date not approved by board but will contact to propose another date in June or September
  - Fisher 5K on 7/17/10 – approved by board
7. RACE CIRCUIT – Mike Halpin is taking over as the coordinator for 2010 and will help Bill compile the results for 2009. They will review the race list for 2010 and update by the next board meeting.
8. SPECIAL EVENTS
- Awards celebration – 1/22/10 at the Urbana Civic Center; award nominations still coming in through 12/25 and will be voted on at next board meeting; cross country awards to Urbana HS girls and Urbana Uni High boys
  - BBSW – only send the list of people that volunteered or wrote articles to the coordinators, as they will be the only ones eligible for awards. Will use Google docs
  - Fun runs – going pretty well, weather has not been great. Seth Chiles is taking over the paperwork from Brian Kuhn. Mike Halpin and Jeff Kohmstedt provided the update.
  - Newsletter – no update, due date for Jan/Feb is 12/15/09

9. OTHER

- Pound for pound program (email from Brian Kuhn) – late notice and we're not sure how we can help. Will ask Foodbank representative to submit an article to newsletter.
- Board resource manual – tabled for the next meeting
- Storage of club equipment – Joe rented a unit at the Mahomet Liberty Self Storage facility; more secure and more accessible/convenient for the current race coordinator
- RRCA – due by the end of the year and we are adding in the equipment insurance for approximately \$100

10. The next board meeting is scheduled for Sunday, January 3, 2010 at 6:00 p.m. at the Bails' house.

**OCT 2009 Cash Flow**

Beginning Balance		
Cash (Per check book)		12,602.97
Receipts:		
Memberships	45.00	
Marathon Bus Trip	910.00	
Clinton	1,710.00	
Woman's Fitness	4,644.86	
Allerton	2,122.00	
Prairie Cycle Club AD		9,431.86
Disbursements:		
Nancy McCarty Marathon Training	41.77	
Brian Kuhn Printer	359.83	
Absopure Allerton	363.00	
Joe Bails Indy Bus Trip	198.37	
Adam Zimmermann Trail Ultra Grand Slam	69.40	
Nancy McCarty Bus Driver's Room Indy	127.53	
Village Inn Fall Pizza Party	475.53	
Center for Women in Transition	1,653.00	
A Woman's Place	1,653.00	
Illinois Portable Toilets Allerton	352.00	
NSF Allerton Check Pam Peoples	28.00	
Total Disbursement		-5,321.43
Ending Balance		16,713.40

**NOV 2009 Cash Flow**

Beginning Balance		
Cash (Per check book)		16,713.40
Receipts:		
Memberships	70.00	
Marathon Bus Trip	110.00	
Clinton	3,735.00	
Tanger Mall	382.00	
Allerton	10,323.00	
Marathon Training	405.00	
		15,025.00
Disbursements:		
Joe Bails Allerton	124.26	
Kirby Ambulance Service Allerton	100.00	
Body N Sole Allerton	924.52	
Kim Nystrom Allerton	539.88	
Postmaster	200.00	
Campus Sportsware Buffalo Trace	537.25	
Campus Sportsware Allerton	551.47	
Allerton NSF Check	30.00	
Total Disbursement		-3,007.38
Ending Balance		28,731.02